

**ATLANTIC COUNTY LAND DEVELOPMENT
ADMINISTRATIVE COMPLETE FOR REVIEW CHECKLIST**

Applicant must check off all appropriate boxes prior to submitting an application for review.
If any waivers are requested they must be in writing and must provide a justification for the waiver.

MINOR SUBDIVISION

- Six (6) copies of the signed application (One original)
- Six (6) copies of minor subdivision plan.
- Atlantic County Review Fee.
- Six (6) copies of completed Minor Subdivision Technical Checklist.
* If seeking a waiver from a County standard, it must be in writing.
- Pinelands Certificate of Filing (if applicable)
- Dimension on plan existing ROW and future ROW, per Atlantic County Master Plan.
- Detail sheet of proposed improvements in County ROW, including proposed easements (if applicable).

MAJOR SUBDIVISION

- Six (6) copies of the signed application (One original)
- Six (6) copies of the major subdivision plan
- Six (6) copies of Drainage Calculations & Narrative
- Six (6) copies of Traffic Impact Study (if applicable)
- Atlantic County Review Fee.
- Six (6) copies of Major Subdivision Technical Checklist.
* If seeking a waiver from a County standard, it must be in writing.
- Pinelands Certificate of Filing (if applicable)
- Dimension on plan existing ROW and future ROW, per Atlantic County Master Plan.
- Detail sheet of proposed improvements in County ROW, including proposed easements (if applicable).

SITE PLAN

- Six (6) copies of the signed application (One original)
- Six (6) copies of the site plan, including outbound survey.
- Six (6) copies of Drainage Calculations & Narrative
- Six (6) copies of Traffic Impact Study (if applicable)
- Atlantic County Review Fee.
- Six (6) copies of Site Plan Technical Checklist.
* If seeking a waiver from a County standard, it must be in writing.
- Pinelands Certificate of Filing (if applicable)
- Dimension on plan existing ROW and future ROW, per Atlantic County Master Plan.
- Detail sheet of proposed improvements in County ROW, including proposed easements (if applicable).

SITE PLAN (Not along a County road and not affecting a County drainage facility)

- At least three (3) copies of the signed application.
- At least three (3) copies of the site plan, including outbound survey.
- One (1) copy of Drainage Calculations & Narrative
- One (1) copy of Traffic Impact Study
- Pinelands Certificate of Filing (if applicable)
- Atlantic County Review Fee.