



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
Telephone: 609.485.0153 Fax: 609.485.0067

**Executive Committee Minutes**  
**February 21,2024**

**Attendance :** Fran Kuhn, Sherrise A. Moten, Alan Beatty, Jim Drew, Tim Kreischer, Greg Freelon, Dan Konczyk, MaryAnn McGhee, Mike Pompei, Max Slusher

**Absent:** Mark Ford, John Fata, Nandini Singh

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The meeting came to order at 9:10 am and the roll call was conducted by the Chair Jim Drew.

The Chair asked for any questions or comments regarding the November 2023 minutes. Motion to accept the minutes with a motion by Mr. Beatty seconded by Ms. McGhee motion passes.

Mr. Kuhn reviewed the financial report, explaining how Stockton's contract reflects a zero balance to date and the delay in payments are due to the bureaucracy at Stockton. Mr. Kreischer questioned if Stockton actually, has customers , he was reassured that they do, and they should spend the funds allocated. Mr. Kuhn discussed the One Stop Operator contract and how next quarter we will be able to see the financial impact on the budget. He described his concern on the PY22 funds and spending it down by March. He continued stating how the ACWDB may have to return funds to the federal government. WFNJ is a one-year funding source with the TANF guidelines still not changing to enforce sanctions. This will dictate how much will be returned , it was estimated to be 1.2million(WFNJ). Mr. Kuhn informed the committee that the Innovative Service Grant from the State is still pending, with the award date proposed for late February in the amount of 1 million.

Mr. Kreischer requested adding another column to reflect the obligation totals on the financial report for the next meeting.

The Chair requested a motion to accept the Financial reported, Motion by Mr. Beatty, second by Mr. Pompei, motion passes.

**Chairman's report:** Mr. Drew wanted to thank everyone for their effort to complete the RFP for the One Stop Operator and Career Service process. He stated how changing the review process worked for the members of the committee. Mr. Beatty thanked Ms. Moten for managing the process and ensuring everyone received answers to any questions during the process. The Chair wants to continue the same process moving forward.



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***Executive Report: Mr. Kuhn explained his absence and proposed return before July 4, 2024.***

Mr. Kuhn informed to committee that the One Stop operator will be in place by mid-March. They are currently advertising on their website 11 vacant positions in Pleasantville. He was unaware of who will physically have the Operator position, current POC is Vanessa Preston. Mr. Kuhn continued to share information on Grant Associates' commitment to the customers. He was concerned about the delivery of services and the state allowing access to the AOSOS system (data base system). He discussed the Summer Youth Employment Program and how the ACWDB will be partnering with the Atlantic City LIT Program and the Pleasantville School system. The plan includes funding 250 youth and young adults. The cost per youth is @3200 which is \$975,000 total. He is unsure if the ACWDB will receive the entire amount. Mr. Kuhn confirmed the Count has agreed to assume the liability for employers. This will increase employer participation. He discussed the Steven's Amendment requirement and the monitoring report which were outlined on the findings from the state on the ACWDB's submission. Overall we are fine.

The Workforce Board certification has expired we will submit all forms to the SETC. The information will be submitted to the Board when we prepare to submit.

He briefly discussed the Anchors for Equity meeting on February 23<sup>rd</sup>, which will include just employers at the Knife and Fork. They will be setting up a research project for nine to twelve months.

Mr. Kuhn discussed using Title I funds for marketing and outreach. He wants to ensure that internal audit is in agreement with the plan.

***Healthcare:*** Mr. Beatty reported that the meeting included participation from AtlantiCare. The committee continued the discussion around the open positions in the industry including nurse, CNA's aides to name a few. Atlantic Cape's nursing program was discussed, and the healthcare liaison is still being considered with help from the NJDOL.

***Youth Investment Council:*** Mr. Freelon reported that our youth participation is very important and continues discussion with IDEAL and the Boys and Girls Club. He commented on the benchmarks reflecting the low numbers and how to improve submissions especially from the Boys and Gils Club. He reported IDEAL re-opening of the existing facility (Pleasantville). Also IDEAL has opened a new facility on St. James Place in Atlantic City that includes a partnership with JFS, HOPE Exist Foundation, the Department of Corrections and others.

***Fiscal/Membership Committee:*** Mr. Konczyk reported the meeting was rescheduled to February 29<sup>th</sup>. Mr. Kuhn added we are four members short of a full board (36 members). We discussed removing Mark Ford as Chair of the One Stop Oversight and replacing him with Maryann McGhee as new Chair. Mr. Drew



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inquired about Donna Decaprio from the union. Mr. Kriecher has spoken with her. She has not completed an application.

**Literacy Committee:** Ms. Sing, Chair was not present. Mr. Kuhn provided report.

**Oversight Committee:** Mr. Kuhn reported an increase in customers returning to the One Stop for services. The Learning Lab numbers are increasing. Mr. Kuhn wants to mover 50% of the budget to work based learning. He is not certain if we can reach 1 million goal, we will be watching the numbers.

**Business Development Committee :** Mr. Slusher reported the date change of the meeting from February to March. He discussed renting of commercial office market is slow, even though the lay out is pristine. Things are falling off since last year due to the interest rates. He stated, we see Class B office space will see brokers negating offerings to move the market forward.

**Disability Committee:** Mr. Kreischer reported the membership has increased which includes a new member Ventley Young. He reported a pending presentation Adam Cooper from the New Jersey Council of Development Disabilities. The committee will learn how to use the estimate of benefits program in this system, review health coverages and calculate how many hours they can work on SSI and SSD. He asked for volunteers for the stop the “Stigma” campaign several times and has not received any volunteers from the committee. Mr. Freelon agreed to work with Mr. Kriecher to start the process. They will discuss after the meeting and Mr. Kuhn with loop in Ms. Titanski from DVR to work together. He included information on a meeting in February to discuss in the casino industry and accommodation for the disabled community of workers.

*Old Business has already been discussed.*

**New Business:** Mr. Kuhn introduced *resolution #1 of 1 2024 Ratification of the Memorandum of Understanding Infrastructure Agreement*. The MOU/IFA as discussed is the partnership agreement that is required by the state. Mr. Kuhn listed the mandated state and local partners. We have several required signatures completed and will forward to the state for state signatures.

The Chair called for a motion to move forward : Motion Mr. Freelon Second Mr. Pompei motion passes.

Mr. Kuhn introduced *resolution # 2 of 2 2024 Policy Clarification: Sub recipient and Vendor*. He discussed the purpose that included information on contractual products and supplies. It addresses service delivery and how that is carried out to the customer. He also included information on ITA contracts which is key. Mr. Kuhn stated the RFP process is separate.

The Chair called for a motion to move forward : Motion Mr. Konczyk Second Mr. Bailey motion passes.



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The Chair requested a motion to adjourn, motion by Mr. Bailey second by Mr. Pompei motion passes.  
Meeting concluded at 10:15am.

Next meeting May 22<sup>nd</sup>.

Submitted By

Sherrise A. Moten

Contract Administrator/ Board liaison