



ATLANTIC COUNTY  
**W D B**  
 WORKFORCE DEVELOPMENT BOARD



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
 Telephone: 609.485.0153 Fax: 609.485.0067

**Executive Board Minutes**

May 22, 2024

**Attendance:** Fran Kuhn ,Jim Drew, Max Slusher, Sherrise A. Moten, Jessica Grullon, Michael Pompei, Nisha Jackson, Dan Konczyk, Alan Beatty, Greg Freelon, Jane Satterwhite, John Fata, Cynthia Torres

**Absent:** Nandini Singh

The meeting was called to order by the Chair, Mr. Drew. He requested a review of the minutes and requested a motion: Moved by Mr. Beatty, second Greg Freelon, no objections the minutes passed.

**Financial Report:** John Fata began the report with a review of the expenditure rates, stating they were not where they should be, especially the ITA accounts, and issues with timely invoicing. Mr. Beatty expressed concerned about penalizing a vendor , if they do not invoice in a timely manner. The state interpretation of actual expenditures versus obligation led to a reduction in funding. He stated our efforts will be to spend the allocated money and request more if necessary. Mr. Fata and Mr. Kuhn agreed that we may have to de-obligate funds contract if necessary. Question by Mr. Beatty to award a training provider with an award for excellent/consistent service. Mr. Kuhn stated it would create a bias.

FUND LEVEL ANALYSIS						
	Enrolled	Completed	Employed		Trng Related	
WIOA Adult	72	43	27	37.50%	26	36.11%
WIOA Dislocated Worker	48	29	14	29.17%	11	22.92%
WIOA Youth	6	3	0	0.00%	1	16.67%
Sub-Total WIOA	126	75	41	32.54%	38	30.16%
WFNJ TANF	7	4	1	14.29%	1	14.29%
WFNJ SNAP	0	0	0	#DIV/0!	0	#DIV/0!
WFNJ FS/GA	48	22	12	25.00%	11	22.92%
Sub-Total WFNJ	55	26	13	23.64%	12	21.82%
Grand Total - PY'22	181	101	54	29.83%	50	27.62%
Last Year's YTD (PY'21) Report	136	108	90	66.18%	78	57.35%
Program Year 2021	136	112	93	68.38%	82	60.29%
Program Year 2020	145	77	49	33.79%	43	29.66%
Program Year 2019	197	157	105	53.30%	95	48.22%
Program Year 2018	210	166	98	46.67%	91	43.33%
Program Year 2017	373	332	233	62.47%	156	41.82%
Program Year 2016	455	371	231	50.77%	126	27.69%
Program Year 2015	663	504	358	54.00%	141	21.27%
Program Year 2014	621	502	380	61.19%	247	39.77%
Program Year 2013	494	410	196	39.68%	148	29.96%
Program Year 2012	515	449	300	58.25%	224	43.50%
Program Year 2011	510	398	213	41.76%	-	-
Program Year 2010	856	732	495	57.83%	-	-
	4,487	3,698	2,406	53.62%	1,042	23.22%

Mr. Fata reported the WFNJ allocation has not been solidified. Mr. Kuhn reported a cut on the WFNJ budget from 3.7 in prior year to 2.6 million in current year. The Chair requested a motion to accept the



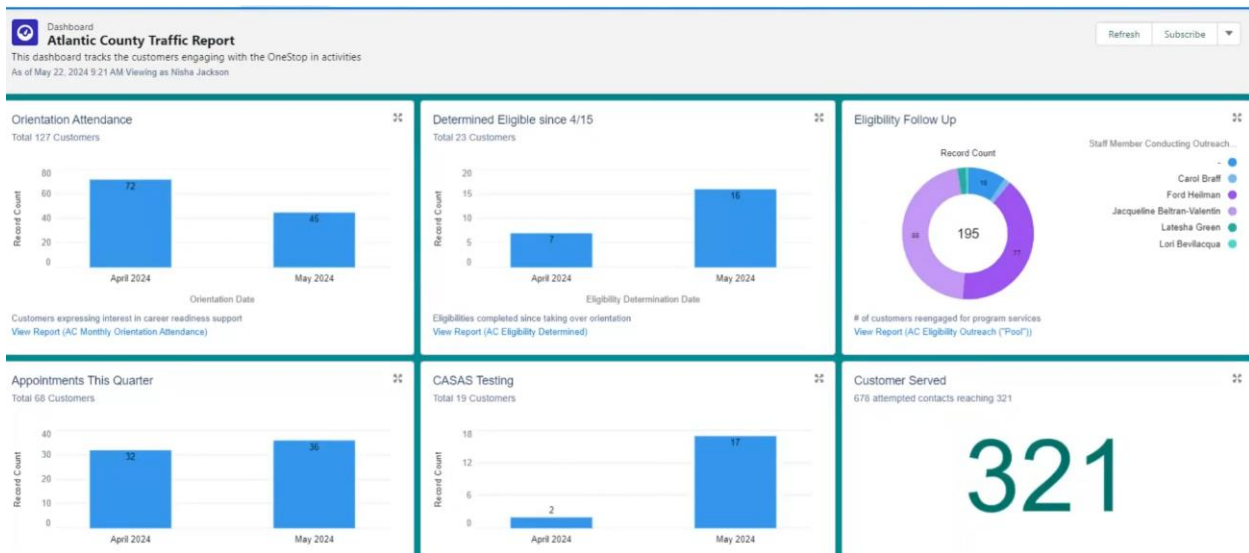
2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232

Telephone: 609.485.0153 Fax: 609.485.0067

Financial report, motion by Mr. Konczyk second by Mr. Pompei motion passes, with three abstentions, Ms. Grullon, Ms. Jackson and Ms. Satterthwaite the motion passes.

**Chairman’s Report:** Mr. Drew was concerned about hiring hours for customers/dealers as described for full time verse part time hours. The casino industry is always hiring for staff and are creative in managing staff. He wanted the committee to acknowledge summer season hours. The Chairman is looking for a budget report on the drop off of customers and how they are tracked in the state’s system.

**Executive Director Report:** Ms. Moten provided an update on the partnership with Anchors for Equity project. She discussed the upcoming networking event planned at Claridge Hotel. Mr. Kuhn introduced Ms. Grullon and Ms. Jackson. Ms. Grullon presented stats on Orientation Attendance, Eligibility follow-up, appointments for the first quarter.



She shared the methods of orientation, working with a smart board and being intentional in their efforts. The team is working with previous files and customers and walk-ins to capture and maintain customer communications.



She concluded that the team had an increase in ITA contracts. They are monitoring performance very closely and would like to continue being proactive with the community beyond Pleasantville and A.C.



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
Telephone: 609.485.0153 Fax: 609.485.0067

### ***Committee reports:***

***Business Committee*** : Mr. Slusher discussed the unemployment rate in Atlantic County. He is looking for more members for a committee with the ACEA outside the Atlantic County area.

***Disabilities Committee***: Ms. Moten has provided an update in the absence of Mr. Kriescher. The stigma at Hard Rock with the help of Board member Ms. Soreth will host an event for members of the disability community. DVR agreed to have a list of participants for the event.

***Healthcare Subcommittee***: No Report

***Youth Investment Council***: Mr. Freelon provided the report, thanking the ACWDB for the students that have been working with the summer program creating open gardens in the community. The youth are very excited and are learning a lot. He invites the support team to visit worksites to see the progress. He reported the upcoming event at Showboat Casino Hotel with the Boys and Girls Club.

***Fiscal/Membership*** : The Chair Mr. Konczyk was not present. Mr. Kuhn discussed the four vacancies on the Board. We did receive the resignation from Roy Foster, we are still waiting for Sandra Foyil's letter. Ms. Moten spoke with Fred Green (union) and he is interested in joining the board, his application is pending. She also spoke with Ms. Kimberly Perez who is also interested, from the community. Ms. Moten confirmed that the ACWDB no longer has a separate web site. All the information will be uploaded to the county site. We still have a Facebook page.

***Literacy Report***: The Chair Ms. Singh could not attend. Ms. Satterwhite provided an update on the Learning Link and CASA testing. The scheduling for the next two months has been completed. Enrollment at the Learning Link is currently 55, with 9 enrolled in training, 5 obtaining employment, and 12 achieving an NRS level gain. She confirmed testing for NJ Youth Corp will be paid with vouchers to Pearson Vue. Alternative assessment tools are being considered (Reading Steps and Listening Steps). The result will be immediate scores for the students.

***New Business***: Mr. Kuhn discussed the request for a letter of support from the Workforce Development Board. He proposed the 72-hour requirement prior to the due date with a budget. The Chair requested a motion to accept the guidelines as described, motion by Alan Beatty and second by Greg Freelon, motion passes, no objection.

The Chair requested a motion to adjourn the meeting, motion by Mr. Beatty, second by Ms. Satterwhite, motion passes. Meeting adjourns at 10:30am.

**Next meeting August 25, 2024**

Submitted By:



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
Telephone: 609.485.0153 Fax: 609.485.0067

Sherrise A. Moten  
Contract Administrator/ Board Liaison