



2 South Main Street 2nd Floor Pleasantville, NJ 08232
 Telephone: 609.485.0153 Fax: 609.485.0067

Executive Board Minutes

August 28, 2024

Attendance: Fran Kuhn ,Alan Beatty, Jim Drew, John Fata ,Maryann Ghee, Jessica Grullon, Sherrise A. Moten, Dan Konczyk, Tim Kriecher, Michael Pompei, Nandini Singh, Max Slusher

Absent: Greg Freelon

The meeting was called to order by the Chair, Mr. Drew. He requested a review and motion of the minutes from the May 22nd meeting. Moved by Mr. Beatty, second Ms. Singh, One abstention from Mr. Kriecher no objections the minutes passed.

Financial Report: John Fata began the report with a review of the regulatory mandate which is 20% of the overall budget. The budget will be much higher in PY24 compared to PY23. The committee questioned Stockton’s reported numbers enrolled at zero, with a contracted LOS of 40. Mr. Kuhn reported the departure of Mr. Ruddick and not receiving a final report prior to him leaving his employment at Stockton. He included information on the no mandate, mandate of TANF customers, how they are informed with two letters and the participation level remains low. The committee questioned a vendor double dipping with contracts. The concern is if the vendors can provide a level of service to a customer when they have multiple pending contracts. The pool of vendors that provide the services the community needs are limited. Mr. Kuhn’s response was that the ACWDB will be sending a report to the state next month on spending and will make a request for more funding. The state’s turnaround time should be 30 days. Mr. Fata discussed the reporting a variance of \$848,600 in WFNJ and \$680,395 in Other Grants in the PY23 report. He continued with the unallocated revenue variance of \$292,217 in the scheduled expenditures report PY24 concluding with a 12.33% funding level in the WFNJ PY23 report.

The Chair requested a motion to approve the Fiscal report with a correction in the local area/revenue discrepancies reporting numbers for reporting year PY23, motion by Mr. Beatty, second Mr. Konczyk, motion passes. After the discussion on PY24 budget motion by Mr. Konczyk, second by Mr. Beatty motion passes.

FUND LEVEL ANALYSIS						
	Enrolled	Completed	Employed		Trng Related	
WIOA Adult	117	15	11	9.40%	9	7.69%
WIOA Dislocated Worker	77	11	5	6.49%	5	6.49%
WIOA Youth	2	1	0	0.00%	0	0.00%
Sub-Total WIOA	196	27	16	8.16%	14	7.14%
WFNJ TANF	12	0	0	0.00%	0	0.00%
WFNJ SNAP	20	13	4	20.00%	3	15.00%
WFNJ FS/GA	41	27	5	12.20%	4	9.76%
Sub-Total WFNJ	73	40	9	12.33%	7	9.59%
Grand Total - PY23	269	67	25	9.29%	21	7.81%
Last Year's YTD (PY22) Report	181	89	44	24.31%	41	22.65%
Program Year 2022	181	95	49	27.07%	45	24.86%
Program Year 2021	136	112	93	68.38%	82	60.29%
Program Year 2020	145	77	49	33.79%	43	29.66%
Program Year 2019	197	157	105	53.30%	95	48.22%
Program Year 2018	210	166	98	46.67%	91	43.33%
Program Year 2017	373	332	233	62.47%	156	41.82%
Program Year 2016	455	371	231	50.77%	126	27.69%
Program Year 2015	663	504	358	54.00%	141	21.27%
Program Year 2014	621	502	380	61.19%	247	39.77%
Program Year 2013	494	410	196	39.68%	148	29.96%
Program Year 2012	515	449	300	58.25%	224	43.50%
Program Year 2011	510	398	213	41.76%	-	-
Program Year 2010	856	732	495	57.83%	-	-
	4,487	3,698	2,406	53.62%	1,042	23.22%



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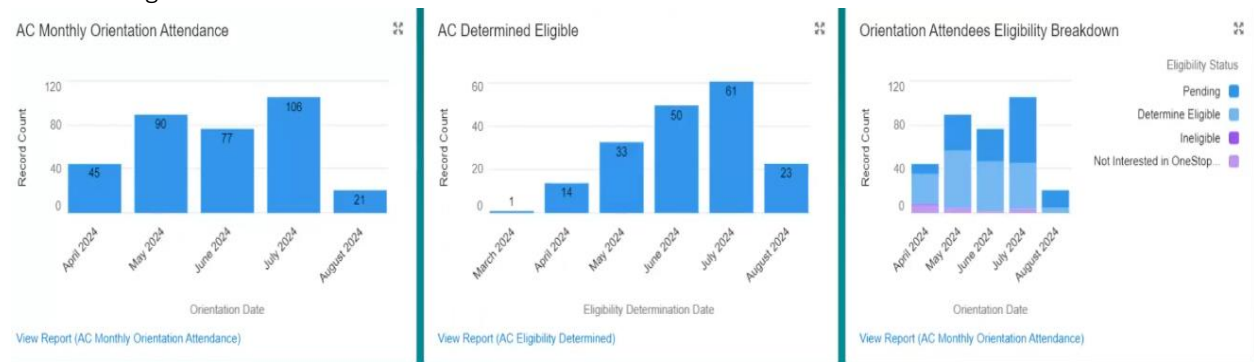
The Chairman report: He is looking for a budget report on the drop off of customers and how they are tracked in the state’s system. He also questioned the enrolled numbers being blank, why no reporting out numbers throughout report. Finally, thanking the Ad Hoc committee for working together to recommend a contract for Jewish Family Services for the TANF Innovations RFP valued at \$500,000.

Executive Director Report: Mr. Kuhn reported on the 317 SYEP numbers. Of that number, 20 were offered permanent jobs, approximately 130 completed all 200 program hours. Intern completion rate is 68%. This program will spend 85% of award, which is \$1.2 million. The ACDBW has completed the One Stop Certification which is pending approval from state. This certification requires budget approval. Literacy Link service will now be a competitive NGO (\$3mil) with funding for two years, then reapply with the state.

ACWDB is working on a MOU agreement with Bergen County WDB, which will be release in October. Bergen agrees to receive \$890,000, with each County contributing \$250,000 toward the procurement of a vendor to provide trauma informed cost. This agreement will be for services implemented by the Department of Labor’s TANF Innovations Initiative. After the discussion the Chair requested a motion to approve, motion by Mr. Konczyk second by Mr. Beatty, motion passes, no objections.

Mr. Kuhn reported a new opportunity to complete an application with the Philadelphia Reserve Bank for the Anchors for Equity team. This application is due Monday September 1, 2024. This is a collaboration with several partners in the community that will continue the community efforts to meet, engage and have mini events.

One Stop Operator Report: Ms. Grullon reported on eligibility for 300 customers in the last quarter, with 82 appointments in person. The team slowed down in August reflecting 28 appointments. ITA Training record count is 150 customers. She discussed CC Verify, a company that does third party verifications. The community outreach had an excellent response, i.e. Survey numbers. Ms. Grullon provided a performance summary that reflected Adult 115.49% Dislocated Worker 108.17% Youth 99.51% with credentials over 100%. Mr. Beatty requested a report that will show the distribution of services in the western part of the Atlantic County. She ended her report stating GRANT will increase new staff to handling the influx of calls and backlog of customers.





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Committee Reports

Business Development Committee: Mr. Slusher reported the next meeting date October 4th. He has been working to recruit members from the community to join his committee. He stated it has been difficult because the likely candidates participate with other Boards. The summer was weak, with a Fall full of complaints concluded his comments.

Disability Committee: Mr. Kriecher had no report due to the date of the last subcommittee meeting.

Healthcare Committee: Mr. Beatty reported the need for medical assistants are great with a shortage not improving. He credits ACCC nursing program and its success in the community. He reported that this will be his last year on the board and his replacement will be shadowing him at the last meeting of the year.

Literacy Committee: Ms. Singh reported Title II LOS 455 Served 514 Met all 12 EFL measurable skills gains, 2nd and 4th quarter employment outcomes. She stated 55 gaming/ guest services credentials, 17 high school diplomas (GED) 18 enrolled in college ACC. Supplemental Grant 62 referred 10 TANF 16 SNAP, 6GA, 4 Youth, 6 Title I.

One Stop Oversight Committee: Report provided by Ms. McGhee. She stated the RFP update and the collaboration with the new Program Director Ms. Grullon.

Youth Investment Council : Ms. Moten provided a report forwarded by Mr. Freelon on the activity of the summer youth and closing production of a short film with the youth.

The Chair requested a motion to adjourn the meeting, motion by Mr. Konczyk, second by Mr. Beatty meeting concluded at 10:59am.

Next meeting

November 20th

Submitted by

Sherrise A. Moten

Contract Administrator/ Board Liaison