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Executive Committee Minutes November 30,2022

Attendance : Fran Kuhn, Sherrise A. Moten, Riaz Rajput, Pat Constantino, Max Slusher, Alan Beatty, Jim Drew ,Tim Kreisler, Maryann McGhee, Sherrise A. Moten,

Absent: Greg Freelon, Mark Ford

The meeting came to order at 9:05am by the Chair Mr. Rajput. He requested a motion to accept the minutes from the August 17th meeting. Motion by P. Constantino and second by M. McGhee, hearing no questions or comments the motion passes.

Mr. Fata provided the financial report with the schedule of budget/expenditures which are attached to the report. The PY21 and PY22 financials were included and the expenditures of WFNJ were discussed which included the current 18-month contract.

The Chairman's Report provided information regarding the work throughout the year and being thankful for the support of the membership. He then requested a motion to accept the financial report as presented by Mr. Fata, the motion was moved by Alan B. and seconded by Pat C. hearing no questions or comments, the motion to approve the minutes passed.

Executive Director's Report provided by Mr. Kuhn discussed the governance policy and how the state is requiring all Workforce Development Boards to procure One Stop Operators and Career services.

b. Work based Learning Update: while this information was shared in the fiscal report, the director indicated that the agency continued to build momentum with the use of OJT, Registered Apprenticeship, Incumbent Worker Training and Transitional Jobs.

c. Atlantic City Electric Update: Mr. Kuhn shared the Atlantic City cohort will be ending its class in December and graduating in January. Each participant will receive a stipend at graduation. No new information on the next cohort.

d. Proposal for schedule change: Mr. Kuhn presented the flexible schedule. The proposal will be for the Workforce Development staff and how this proposition will garner County approval. The schedule will include extending the hours of service until 6pm to assist families that work.

e. Combining Fiscal and Membership Committee: Mr. Kuhn expressed the need to combine the efforts of the Membership committee and create a Fiscal committee to work in concert with the membership committee. This suggestion was welcomed by the committee. He stated that the Full Board will have to discuss and have two rounds of By-Law review for approval. The membership agreed.

f. Regional and Local Planning: Mr. Kuhn discussed the preparation of the local plan and how this report will be at least 50 pages. The Regional Plan is also a required document that may outsourced through contract by the South Jersey Workforce Collaborative, which Atlantic WDB is a member.

g. Performance update: Mr. Kuhn presented the performances numbers that reflected low numbers for dislocated workers 2nd quarter at 72.2%, Adult Employment fourth quarter @ 83.8%., Employment fourth quarter dislocated worker 76.5% youth Credential DW 82.7% , a decrease in the employment numbers in the second quarter 82.5% and fourth quarter @80.5%. He highlighted the employment numbers overall @85.83%.

The Committee Reports:

Business Development :The Chair, Mr. Slusher, discussed his efforts to go door to door with the business community to share information about the WDB. Mr. Schleifer from FAA gave a report to the committee regarding development at the Next Gen location and offered the Fedview.gov? website as a location to find information on funding sources. Mr. Kuhn presented an index graphic from the longitudinal data that compared stats from various industries and occupations within Atlantic County over time. Overall the report revealed that Atlantic County's numbers indicated growth in nearly all industries over the past year. Mr. Kuhn ended with working with TYBRD to secure letters from the casino industry for a waiver for table games in the state listed in-demand occupations.

Healthcare: Mr. Beatty, the Chair provided a report that the healthcare numbers have not changed in regards the needs for CNA's and CHHA's .He cleared up any questions about nurses aids and how they must be employed by an agency. They can not work with private clients. Caretakers cannot bill insurance companies for services. Meadowview Nursing Homes still has five openings. The nursing program is moving along with ACCC. Student delays for licensing approval with the state are three months. The Chairman concluded that Bacharach Institute will be closing in March 2023. He discussed the layoff and how Shore Medical and Atlanticare have

been contacted to reduce that number. Mr. Kuhn spoke with Ms. Crowshaw, Dir. Human Resources, and offered to assist with the process, that included aid from the state Unemployment Office.

Disabilities : Mr. Kreischer reported that the committee had a presenter from the ARC of Camden, Dawn Hale. She addressed the Social Security system and how it is designed, the relationship with the state office of DVR and the increase in trained counselors for individualized services. The Chair posed several questions about job placement, matching hours with SS benefits. Ms. Hale stated having a half-day job experience would be key prior to permanent placement. Ms. Hale was invited back anytime with any update her office may find that might be helpful to the overall committee.

Literacy : The Chair P. Constantino informed the committee that more and more people feel more comfortable in their own community, as we provide services outside of the One Stop Center. She continued her report with information about the Learning Link who had 23 new enrollments with one student achieving the GED. Students are only taking one of the five tests per day. The Title II providers have 14 new students pending. She shared that the cost for the GED is over \$120 . The October ESL numbers reflected 39 referred, 33 enrolled. In conclusion, she spoke of the ACworks Title II partnership with CRDA and the connection with job placement.

Membership: Mr. Kuhn reported the meeting was cancelled. Refer to item E.

Youth Investment Council: The Chair Mr. Freelon was not available for the meeting; therefore Mr. Kuhn provided an update. The WDB currently have two contracts 1). Ideal Institute of Technology for Out of School Youth 2). The Boys and Girls club of Atlantic City In School Youth and the Atlantic County Special Services School District for In-School Youth. The Out-of-School Youth contracts is scheduled to end on June 30, 2023. He provided the enrollment numbers, IDEAL 25, Boys and Girls 20, ACSSSD 29. At the time of the report, two had six students pending. Youth Corps reported eight students tested, 1 successful GED, and all enrollees are anticipated to achieve a diploma. Mr. Kuhn reported discussions with WAWA for summer youth employment does not appear to be feasible. They have requested assistance with a 140k for transportation. Mr. Kuhn mentioned the LIT Program of Atlantic City for partnering for summer youth employment The programs success rates are very high with the participation numbers at 250 with a 1% drop out rate for the program. He would like to work with the program during the SYEP grant funding period. The Atlantic City Electric program has two cohorts 1) County 2) Atlantic City, completion is pending. Finally, the meeting start time has been changed from 9:30am to 4:00pm starting in 2023.

New Business: The One Stop Center will be re-establishing in-person Re-employment Orientation in January and will hold them on Tuesday with the Wednesday orientation continuing in a virtual format.

Mr. Rajput, Chair requested a motion to adjourn, motion by Jim Drew seconded by Pat Constantino.

Meeting concluded at 10:35am.

Mr. Fata provided the financial report with the schedule of budget/expenditures as follows:

ATLANTIC COUNTY WORKFORCE DEVELOPMENT BOARD				
SCHEDULE OF WDB FINANCIAL TEMPLATE				
PROGRAM YEAR 2021 - (JULY 1, 2021 - JUNE 30, 2022)				
ATLANTIC WDB BUDGET SUMMARY				
	<i>Grant Period: 7/01/21 - 6/30/22</i>			
	<i>Report Period: 10/01/22 – 11/30/22</i>			
	LOCAL AREA Bud/Exps			
BUDGET	EXPENSES	BALANCE	YTD %	
9,619,001	1,962,975	7,656,026	20%	
	WDB Bud/Exps			
BUDGET	EXPENSES	BALANCE	YTD %	
467,772	90,030	377,742	19%	
	OSO Bud/Exps			
BUDGET	EXPENSES	BALANCE	YTD %	
9,151.229	1,872,945	7,278,284	20%	
ATLANTIC WDB REVENUE SUMMARY				
	<i>Grant Period: 7/01/21 - 6/30/22</i>			
	WIOA			
WIOA - Adult		1,365,915		
WIOA - Youth		1,468,016		

WIOA - Dislocated Worker		814,785	
WIOA - Prior Year Carry-In		2,065,915	
<i>WIOA Sub-total</i>			5,714,631
	WFNJ		
WFNJ - TANF		2,397,458	
WFNJ - GA/SNAP		1,189,061	
<i>WFNJ Sub-total</i>			3,741,519
	WLL		
WLL - Direct Allocation		52,000	
<i>WLL Sub-total</i>			52,000
	NJYC		
NJYC - State Appropriation		141,858	
NJYC - TANF		0	
NJYC - WIOA Discretionary		170,142	
<i>NJYC Sub-total</i>			312,000
	Other		
Urban Gateway Program		32,000	
Summer Youth Program (SYEP)		184,800	
WIOA OJT-Dislocated Worker		210,000	
<i>Other Sub-total</i>			426,800
	<i>WDB Revenue Total</i>		10,246,950
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Respectfully submitted by,
Sherrise A. Moten
Contract Administrator/ Board Liaison