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Atlantic County Workforce Development Executive Board Meeting 9am February 17, 2021

Attendance

Alan Beatty Pat Constantino James Drew Fran Kuhn Carol Spina John Fata
Mark Ford Alicia Oatman

Minutes

The meeting was called to order @9:03am by the Executive Director Fran Kuhn. A motion was made by Pat Constantino Minutes to approved the minute from the previous meeting and seconded by Alan Beatty.

Financial Report

John Fata reports currently we are at 40% expenditure rate with a revenue of \$8million. There was a 13% decrease in revenue this year with the youth at a 5% deficit.

Training- PY20 enrolled 148 with 46 completions and 1 employed.

PY19 197 enrolled at the end of June with 141 completions, 68 employed with 62 employed in the specific trained area.

A motion was given by Alan Beatty to approve the financial report and seconded by James Drew.

Executive Director Report

Due to COVID we are not yet seeing customers in person however there has been a surge in training as the State began to gradually open. There are three contracts to review: Out of School Youth, Workfirst New Jersey and the One Stop Operator of which we will need a review team to read and score proposals. We are endeavoring to hire an agency to write the local plan for our area; we are also seeking to hire an individual to work in a few capacities i.e. contract administrator, marketing, etc.

Committee Reports

Financial Ad-Hoc- according to Pat Constantino the initial meeting for this committee was informational providing the role of the committee members. Fran Kuhn cited that detailed budgets will be discussed.

Healthcare- Respiratory remains to be an issue due to schools being too far to travel for our customers. South Jersey hospitals are in conference to see if a school could be erected with Inspira Hospital being the point of contact. Fran Kuhn also stated that he would contact Michelle Schirey Workforce Development Board Director to see if she could be of assistance.

Youth_ this committee needs a Chair however the last meeting held in November 2020 focused on contracts.

Membership- committee Chair Carol Spina was sent the roster for the Board and reports that there is a Board member that is interested in filling the vacancy for Youth Chair. Also any Board member that is not serving on any committee they have the liberty to attend a meeting to audit and see if it would be a good fit for them.

Oversight- Fran Kuhn reports that this committee is in transition. This committee will be reviewing the One Stop Operator functions for the RFP.

Business Committee- this committee has been inoperable for over a year and is in needs a Chair.

Literacy- Pat Constantino reports that there is a meeting scheduled on February 23, 2021.

Disabilities Committee- this committee needs a Chair; no report.

No Old Business meeting adjourned 9:55am