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Atlantic County Workforce Development Executive Board Meeting 9am May 20, 2020

Attendance

Alan Beatty	Pat Constantino	John Fata	Joe Ingemi
Fran Kuhn	Theresa Lutz	Riaz Rajput	Carol Spina

Minutes

This meeting was called to order at 9:15am by the Board Chair Riaz Rajput.

Financial Report

John Fata, fiscal officer, reported on the PY19 revenue and expenditure. Overall on a total budget of \$9.487 million, the agency has expended \$6.1 million or 64% of total. On further examination of the non-personnel line items, WIOA contracts showed \$994,026 in expenditures or 60% of total allocated funds; while WFNJ contracts showed \$827, 217, or 39% of total allocated funds. The impact of the pandemic has had an obvious impact on services overall which reflect an overall expenditure rate of 52%.

According to Fran Kuhn Executive Director, the number of youth served this year was greater with 238 enrolled during the pandemic. Contract renewals will be reduced to eight months' expenditures. These guidelines from the state and or county are due to the pandemic with the reimbursement on ITA's. Virtual training and monitoring will be the put in place due to the concern of personal contact. A motions to accept the financial report was made by Pat C. and seconded by Theresa L. Joe I. recused.

Chair Report

The Board Chair acknowledge the efforts to of the One Stop in addressing the community during this pandemic.

Executive Director Report

Fran Kuhn reported on the "new normal" going forward at the One Stop. PPE is in effect and is mandatory while on the premises while social distancing; 200 mask has been ordered. Testing will be administered at the One Stop with re-structured seating for safety. However virtual training is our goal.

Contracts/Renewals

These are due on or before May 22, 2020 therefore five volunteers to review and score proposals have been selected and will have a turnaround time of 7-10 days, this is to insure that it will be in the Freeholders office in a timely manner. Additionally, Theresa L., Carol S., and Pat C. volunteered to review renewals as well.

By-Laws

During the next Full Board meeting a vote is necessary for the changes that were made to the said By-Laws.

Chair Vacancies

Joe I. will stepdown as the Disabilities Committee Chair; currently there are four Chair vacancies that need to be filled.

ACE Program

The first class is complete; Sherwood T. Workforce Development Board Director for ACCC is not on board with doing the math prep course virtually due to the necessary hands on support that the customers will need. The Line School is in the final phase of finalizations.

Gains Grant

Currently there are 13 paid apprentice with more to come in the month of July.

ITA's

ITA grant amount will go from \$4000 to \$5000 this to include all expenses i.e books, supplies, equipment, and certifications. ITA grant amount for Licensed Practical Nurse (LPN) will go from \$5000 to \$8000. This will be presented to the Full Board at the June meeting.

Board Survey

Board Survey- the main concern during this shutdown time is the flexibility of the One Stop and enhancing communication between customers and staff.

Meeting Adjourned 10:10am

